



INSPECTOR GENERAL
DEPARTMENT OF DEFENSE
400 ARMY NAVY DRIVE
ARLINGTON, VIRGINIA 22202-4704

JAN 16 2004

MEMORANDUM FOR CIVILIAN AND MILITARY OFFICERS AND EMPLOYEES
ASSIGNED TO THE OFFICE OF THE INSPECTOR
GENERAL OF THE DEPARTMENT OF DEFENSE

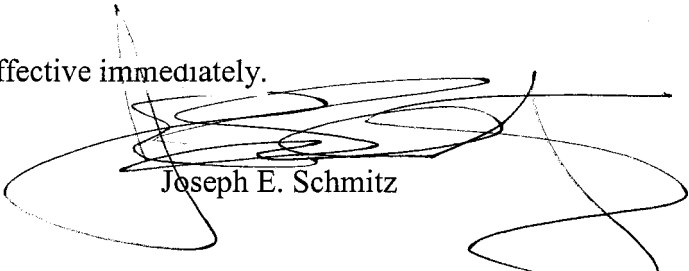
SUBJECT: Order of Inspector General Succession (Rev. 3)

- References: (a) DoD Directive 5106.1, "Inspector General of the Department of Defense," January 4, 2001, as amended by the Deputy Secretary of Defense's August 20, 2002, approval of multiple Deputy Inspectors General (see August 19, 2002, IG Action Memo)
- (b) Inspector General Policy Memorandum of May 2, 2003, "Designation of Deputy Inspectors General for Auditing, Investigations, Inspections and Policy, and Intelligence"
- (c) Inspector General Memorandum for Defense Continuity Program Office, Office of the Under Secretary of Defense (Policy) of February 13, 2003
- (d) through (h), continued on second page

Purpose: To provide an order of Inspector General succession, replacing Inspector General Policy Memorandum of December 17, 2003 (same subject).

Policy: The Office of Inspector General reflects a robust succession planning system of multiple deputies (References (a) - (c)), which includes a First Assistant who, by design, is NOT also a Principal Deputy (Reference (d)). Accordingly, by the authority vested in me by Reference (e), as implemented by Reference (f), and in order to satisfy the letter and spirit of Reference (g), as implemented by Reference (h), I hereby order that in the event of the unavailability, resignation, or death of the Inspector General, or the inability of the Inspector General to perform the functions or duties of the office, the Deputy Inspector General who is at the time serving as the First Assistant pursuant to the attached schedule of succession rotation shall: "perform the functions and duties of the office temporarily in an acting capacity" unless and until the Inspector General again becomes available or the President directs another officer or employee to "perform the functions and duties of the office temporarily in an acting capacity" pursuant to Reference (g). Upon the death or resignation of the Inspector General, or the permanent inability of the Inspector General to perform the functions or duties of the office, the First Assistant shall promptly provide the Secretary of Defense a list of Deputy Inspectors General who satisfy the requirement of Reference (g) that an Acting Inspector General must have, "during the 365-day period preceding the date of death, resignation, or beginning of inability to serve as the [Inspector General], the officer or employee served in a position in [the Office of Inspector General] for not less than 90 days." The substance of this memorandum will be infused into the ongoing revisions to Reference (a).

Effective Date: This memorandum is effective immediately.



Joseph E. Schmitz

Attachment:
As stated

References (cont'd):

- (d) Deputy Secretary of Defense's Approval of Exception to Policy, "Authorizing the Inspector General to Designate a 'First Assistant' without Designating a 'Principal Deputy,'" of January 9, 2004 (*see* December 2, 2003, IG Action Memo)
- (e) Inspector General Act of 1978, as amended
- (f) Inspector General Policy Memorandum of February 10, 2003, "Inspector General Act Implementation and Office of Inspector General Policy Guidance"
- (g) Federal Vacancies Reform Act of 1998
- (h) DoD Directive 3020.4, "Order of Succession Under Executive Order 13000 and the Federal Vacancies Reform Act of 1998," May 2, 2001

Deputy Inspector General Schedule of First Assistant Succession Rotation
(Updated January 16, 2004)

January 2004 - March 2004	Richard Race, Deputy IG for Investigations
April 2004 - June 2004	Jerry Hansen, Deputy IG for Inspections and Policy
July 2004 - September 2004	Francis "Gene" Reardon, Deputy IG for Auditing